

Production Time Line
Exhibition Handbook 2006
Museums Australia

	August		September															October																								
	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday																			
August - 30 November	30	31	1	2	3	4	5	6	7	8	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5					
MA to supply sample text*	█																																									
ek design cover/concepts			█																																							
ek presentation																																										
MA provide feedback																																										
MA/ek review and draft design layout																																										
MA approve cover/internal layout style																																										
MA supply sales leaflet copy																																										
ek design concept & cover mock-up																																										
MA review provide feedback																																										

*Introduction copy
1 x practical chapter copy
1 or 2 proforma examples
1 x case study/story
1 x cartoon example

	October						November																																
	friday	saturday	sunday	monday	tuesday	wednesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday			
August - 30 November	6	7	8	8	10	11	1	2	3	4	5	6	7	8	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
MA/ek review and draft layout	█																																						
MA final approval of sales leaflet					*																																		
ek artwork						█																																	
MA final text to editor																																							
MA supply final text to ek																																							
MA/ek review and draft design layout																																							

November/December/January > ektavo design

	February																																				
	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday	monday	tuesday	wednesday	thursday	friday	saturday	sunday									
August - 30 November	1	2	3	4	5	6	7	8	8	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28									
MA final approval	*																																				
ek artwork/prepress		█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█								
Proofing/printing/production																																					
ek delivery																																					

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